How to Write the Proposal for the Joint Research Activity

Please refer to the following to write a proposal properly.
*The numbers are consistent with the numbers in the form for the proposal.

Additional Information for 2023
a. A new field to inform "Other fund(s) to cover travel expenses" for the section "4. Travel Expenses"
b. We request indicating marks for female researchers and young researchers on '7. Participants."

3. Principal Researcher

You may enter up to two principal researchers. When an international researcher serves as the principal researcher, we strongly suggest to have a domestic researcher as another principal researcher. The number of principal researchers will not influence the screening result of the proposal.

4. Travel Expenses

The amount granted: 400,000 yen maximum

Enter the amount of travel expenses you are requesting. Travel expenses may be used to cover, for example, transportation fees between participants' home countries and Japan, transportation fees in Japan, accommodation fees, and a per diem.

In the new field, "Other fund(s) for travel expenses," state the name(s) of the fund(s), if any that may cover the participants' travel expenses besides the fund from RIMS.
※If there are any notes that you'd like to make specifically to explain the special needs for support if any, feel free to state them in the field, (Notes to The Admin.) next to "4. Travel Expenses"

* Online / Hybrid Workshops
If you intend to hold your workshop in an online or hybrid (face-to-face and online) style

upon application, please clearly state so on the proposal in the box "（Notes to The

Admin.）".

6. Participants

Write the names, affiliations and job titles of the proposed participants as of the application date. (It may affect the screening result of the proposal if these are not written correctly.)
Mark "+" against the names of female participants. Mark "#" against the names of participants under 40 years old. Consider gender diversity and the perspective of fostering early career researchers.

* Online / Hybrid Workshops
If you intend to hold your workshop in an online or hybrid style upon application, please mark the names of online participants with a "*". As explained in "4," the maximum number of in-person participants allowed will change accordingly to the crisis level announced by the university. Note that online participants will not be counted in the calculation of travel expenses.

7. Overview of the Research Activity

Purpose
Describe the research theme and the research objective of the proposed workshop in detail.

Progress of related research
Clarify the significance of the research theme and how the proposed participants have contributed to the area. In particular, as well as presenting an overview of the research progress made by the participants, please describe the research progress made in Japan and overseas more broadly.

Specific plans
Describe novel aspects of your proposed research plan and any special matters deemed beneficial to the screening (if any). When preparing your research plan, please consider gender diversity and the perspective of fostering early career researchers. Furthermore, please explain why the Joint Research Activity should be conducted during the given academic year.

    * Online/Hybrid Workshops
If you intend to hold your workshop in an online or hybrid style upon application, please describe how you plan to implement this in the "Specific plans" section.

Major achievements of participants related to the proposed research
List major achievements of participants that make clear the connection between the theme of the proposed Joint Research Activity and the research conducted by the respective participants.

If the research plan is related to an international conference, please fill out this item.
If the workshop is an official satellite or associated event of an international conference held in Japan or a nearby country, please provide the requested information on the conference.

Research Fields
Circle research fields to which the proposed Joint Research Activity is related. Please double circle one main field.