

Measures against COVID-19 at RIMS for Joint Research Activities

To Organizers

In order to prevent COVID-19 clusters at RIMS Joint Research Activities, RIMS is providing following measures;

- Providing alcohol disinfectant at the main entrance, entrances of conference rooms, around operation areas with PC equipment.
- Thorough disinfection of desks, chairs, AV equipment, doors
- Limiting number of participants (seating arrangements to maintain physical distancing)
- Increase ventilation with outdoor air by leaving windows and entrance doors open

Face-to-face meetings are possible to be held when Kyoto University reduces the level of activity restriction to Level 1.

In order to prevent COVID-19 clusters at RIMS Joint Research Activities, please follow the measures below when planning the meetings;

As depicted in the countermeasures against the spread of Covid-19 announced by the Government's expert meeting, **"Three Cs" as below should be avoided;**

1. **C**losed spaces with poor ventilation
2. **C**rowded places with many people nearby
3. **C**lose-contact settings, such as close-range conversation

Particular attention should be paid to anticipate and avoid any or more than two of the "Three C" conditions to occur at the same time.

Reflecting the opinions shown in the expert meeting (current subcommittee) mentioned above, we appreciate the considerations by the hosts in paying close attentions to the environment of the room following instructions below. Please inform the prospective participants in advance of "Our Infection Prevention Measures at RIMS" announced in the website of RIMS.

(<https://www.kurims.kyotou.ac.jp/kyoten/en/covid-19.html#taisaku>).

(The underlined parts in the section below are measures to be taken only for the first 1-1.5 months from the resumption of face to face meetings.)

- We limit the maximum number of participants at each room. For the use of rooms, up to Less than two-thirds of its capacity.
- When having discussions, please make sure that participants are able to maintain appropriate distances (more than 2 meters) between each other and advise them to avoid conversation in closer distances. Also, make sure discussions are only to be conducted inside the room, avoiding prolonged discussions in the hall ways and in any other public spaces.

- Please hold the windows of the room open for ventilation during breaks. Leave open the entrance door of the room as much as possible.
- Announce to face-to-face participants that it is suggested to avoid eating out as a large group during the period of the meetings.
- The pin microphones provided to speakers to use are shared devices that require special care and attention for infection control. We provide disinfectant sprays for microphones and disinfectant wipes in the lecture rooms. Please encourage the speakers and participants to thoroughly clean the equipment they use.

We appreciate extra close attentions by the organizers', regarding the health conditions of the participants listed below.

- Please check the physical condition of the participants carefully every day. The criteria at RIMS are as follows, and those who are applicable are asked to refrain from entering RIMS.

- Symptoms of cold (coughing, dullness),
- Fever (37.5°C or higher, or 1.0°C higher than usual temperature)

Ask participants to check body temperature every day and check with "automatic thermometer" available at RIMS before entering the room. Those who are applicable to the restriction criteria above are prohibited to enter RIMS. Advise them either to take a rest at their accommodation or participate via Zoom from their hotel room. Upon organizers' understanding to assume the responsibility, we do not intend to prevent their decision to allow participation of those who have the temperature results and conditions that are difficult to judge.

- Pay close attention to health conditions of participants. If there is anyone feeling unwell, please report to the Cooperative Research Service Section. A person who is feeling unwell should immediately be ushered to the lobby space on the 1st floor (restricted to enter during the meeting) to rest until cab service is arranged to send him/her to a hospital or to his/her accommodation.

Whether or not the on-going meeting is to be called off or to be continued should primarily be decided by the organizers. Please follow instructions by RIMS when requested the cancellation of the meeting.

- Ask the participants to wear masks inside RIMS property and in the meeting room as much as possible. As long as the measures against infection is thoroughly taken, organizers may set their own rules regarding the use of masks during the meeting. At the Cooperative Research Service Section, we have some extra masks for visitors.

Please note that RIMS may ask to cancel the meetings right before or even during the meeting is taking place if the situation regarding COVID-19 outbreak changes.

For further inquiries, please contact the Cooperative Research Service Section:

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The Director of RIMS

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