

How to Write the Proposal for the Joint Research Activity

Please refer to the following to write a proposal properly.

*The numbers are consistent with the numbers in the form for the proposal.

3. Principal Researcher

You may enter "up to two" Principal Researchers. When an international researcher serves as the Principal Researcher, we strongly suggest a domestic researcher as the second Principal Researcher. Neither the number of Principal Researchers nor their status will not influence the screening result of the proposal.

4. Travel Expenses

The amount granted: 400,000 yen maximum

Details of the travel expenses are as follows.

Domestic travel expenses: Travel expenses for participants within Japan (transportation fees, accommodation fees, and per diem)

Overseas travel expenses: Travel expenses for international participants (transportation fees between their home countries and Japan, transportation fees in Japan, accommodation fees, and per diem)

* Online Workshops/ Hybrid Workshops

If you consider conducting your workshops online or hybrid (combination of online and in-person meetings) upon application, please clearly state so in the blank space for "4. Travel Expenses" on the proposal.

5. Participants

Write the affiliations and job titles of the participants as of the date of application. (It may affect the screening result of the proposal if they are not up to date.) Consider gender diversity and the perspective of fostering early career researchers.

* Online Workshops/ Hybrid Workshops

If you consider conducting your workshops online upon application, please mark the names of online participants with *. The maximum number of visitors should be 30 for the time being (approximately 20% of the venue capacity). Please note that online participants will not be counted as numbers in the calculation for travel expenses.

6. Overview of the Research Activity

Purpose of research:

Describe the content of the research theme and the research objective in detail.

Progress of related researches:

Clarify the significance of the research theme and how the participants have contributed to the research theme. Include the overview of research progress made by the participants as well as other research progress made in Japan and overseas.

Specific plans

Explain the plans in specified details. Especially, describe new attempts or any special matters deemed to be beneficial to the screening (if any). Upon planning, consider gender

diversity and the perspective of fostering early career researchers. Furthermore, write the reason why the Joint Research Activity should be conducted during the given academic year.

*** Online Workshops/ Hybrid Workshops**

If you consider conducting your workshops online upon application, please write in the section of "Specific plan" the implementation plan of your Joint research as to be conducted online.

Major achievements of participants related to the proposed Joint Research Activity

Write major achievements of participants so that the relevance between the theme of the proposed Joint Research Activity and the researchers conducted by the respective participants is clarified.

Research Fields

Circle applicable research fields of the proposed Joint Research Activity. Circle one main field with a double circle.