

How to Write the Proposal for the Joint Research Activity

Please refer to the following to write a proposal properly.

*The numbers are consistent with the ones in the form for the proposal.

3. Travel Expenses

Details of the travel expenses are as follows.

Overseas travel expenses: Travel expenses for participants from outside Japan (transportation fees between their home countries and Japan, transportation fees in Japan, accommodation fees, and per diem)

* Workshops online

If you consider conducting your workshops online upon application, please clearly state so in the blank space for "3. Travel Expenses" on the proposal.

5. Participants

Write the affiliations and job titles of the participants as of the application date. (It may affect the screening result of the proposal if they are not written properly.)

* Workshops online

If you consider conducting your workshops online upon application, please mark the names of online participants with *. Please note that online participants will not be counted as numbers in the calculation for travel expenses.

6. Overview of the Research Activity

Purpose of research:

Describe the research theme and the research objective in detail.

Progress of related researches:

Clarify the significance of the research theme and how the participants have contributed to the research theme. Include the overview of research progress made by the participants as well as other research progress made in Japan and overseas.

Specific plans

Describe new attempts or any special matters deemed to be beneficial to the screening (if any). Furthermore, write the reason why the Joint Research Activity should be conducted during the academic year 2022.

* Workshops online

If you consider conducting your workshops online upon application, please write in the section of "Specific plan" the implementation plan of your Joint research as to be conducted online.

Major achievements of participants related to the proposed Joint Research Activity

Write major achievements of participants so that the relevance between the theme of the proposed Joint Research Activity and the researches conducted by the respective participants is clarified.

If the research plan is related to an international conference, please fill out this item.

If this proposal is for a(n officially approved) satellite or associated event of an international conference to be held in Japan or nearby countries, please put the information of the conference.

Research Fields

Circle applicable research fields of the proposed Joint Research Activity. Circle one main field with a double circle.