How to Write the Proposal for a Joint Research Activity

"Promotion of Women's Participation"

Please refer to the following when writing a proposal for a RIMS Workshop (Type C).
*The item numbers used below are consistent with the ones that appear on the proposal form.

3. Principal Researcher

[For the "Promotion of Women's Participation" program, the principal researcher must be female. If there are two principal researchers, both of them must be female.]

You may enter up to two principal researchers. The number of principal researchers will not influence the screening result of the proposal.

4. Travel Expenses

Maximum amount granted: 400,000 yen

[Under the "Promotion of Women's Participation" program, the maximum amount granted per workshop is 600,000 yen.]

Enter the amount of travel expenses you are requesting. Travel expenses may be used to cover, for example, transportation fees between participants' home countries and Japan, transportation fees in Japan, accommodation fees, and a per diem.

* Please refer to the "FAQ about the Workshop Expenses."

* Please submit a "Report of Financial Planning" in case other funding sources are planned in addition to the financial support from RIMS. The contents of this report will not affect the amount of funding allocated when the project is approved.

* Online/Hybrid Workshops

If you intend to hold your workshop in an online or hybrid (face-to-face and online) style upon application, please clearly state so on the proposal in the box "4. Travel Expenses".

6. Participants

[For the "Promotion of Women's Participation" program, at least half of the prospective participants must be female.]

Write the names, affiliations and job titles of the proposed participants as of the application date. (It may affect the screening result of the proposal if these are not written correctly.) Mark "+" against the names of female participants. Mark "#" against the names of participants under 40 years old. Consider gender diversity and the perspective of fostering early career researchers.

* Online/Hybrid Workshops

If you intend to hold your workshop in an online or hybrid style upon application, please mark the names of online participants with a "*". Note that online participants will not be counted in the calculation of travel expenses.

7. Overview of the Research Activity

Purpose
Describe the research theme and the research objective of the proposed workshop in detail.

Progress of related research
Clarify the significance of the research theme and how the proposed participants have contributed to the area. In particular, as well as presenting an overview of the research progress made by the participants, please describe the research progress made in Japan and overseas more broadly.

Specific plans
Describe novel aspects of your proposed research plan and any special matters deemed beneficial to the screening (if any). When preparing your research plan, please consider gender diversity and the perspective of fostering early career researchers. Furthermore, <u>please explain why the Joint Research Activity should be conducted during the given academic year</u>.

* Online/Hybrid Workshops
If you intend to hold your workshop in an online or hybrid style upon application, please describe how you plan to implement this in the "Specific plans" section.

Major achievements of participants related to the proposed research
List major achievements of participants that make clear the connection between the theme of the proposed Joint Research Activity and the research conducted by the respective participants.

If the research plan is related to an international conference, please provide details here.
If the workshop is an official satellite or associated event of an international conference held in Japan or a nearby country, please provide the requested information on the conference.

Research Fields
Circle research fields to which the proposed Joint Research Activity is related. Please double circle one main field.